



2017 NJCL Convention

Code of Conduct

Delegates must adhere to all NJCL and Troy University rules. University police will be on duty 24 hours a day. Please read these rules carefully. Your signature on the registration form acknowledges that you have read these rules and regulations and will abide by them. **Your presence at convention allows us to photograph you and put your photograph on the following NJCL outlets: website, publications, social media, promotional materials, etc.**

Regulations which will be in effect starting on Sunday, July 23 through Saturday, July 29 are:

GENERAL GUIDELINES

- NJCL is committed to providing a climate that fosters respect for all those involved in our activities. As such, NJCL prohibits harassment based on gender, race, color, religion, national origin, age, disability, sexual orientation, or protected activity (such as reporting alleged harassment).
- Individuals attending the NJCL Convention are expected to use school-appropriate language throughout the convention. Lewd, obscene, or offensive language will not be tolerated.
- Your own nametag must be worn at all times. In the case when a name tag cannot be worn in a competition, the name tag must be carried by the student to the event. There will be a \$5.00 charge for replacing a name tag.
- Attendance at all General Assemblies is mandatory for all NJCL delegates, sponsors, chaperones and SCL members.
- Fellowship is mandatory for all NJCL delegates, sponsors and chaperones. Sponsors and chaperones are responsible for holding State Fellowship.
- Each delegate is expected to attend at least one colloquium and to participate in at least two contests. It shall be the responsibility of NJCL sponsors and chaperones to see that these

expectations are met.

- No children under the age of 12 may attend convention. If there are extenuating circumstances, contact the NJCL office.
- The use or possession of alcoholic beverages, illegal drugs, fireworks or weapons by anyone attending the NJCL convention is strictly prohibited. Possession of alcohol, illegal drugs, fireworks or weapons constitutes a major infraction of the rules, and delegates will be sent home at their parents' expense, but only after local authorities have carried out any required proceedings.
- NJCL delegates, sponsors, chaperones, and SCL members who fail to adhere to all Convention rules will be notified after the annual Fall Planning Meeting of the NJCL Executive Board as to whether or not they will be allowed to attend the following year's Convention.
- All NJCL Convention delegates, sponsors, chaperones and SCL members are to remain on campus during the entire convention period. No side trips for sight-seeing in the vicinity are to be taken during the Convention period.
- Switching rooms without the consent of the NJCL Registrar is strictly prohibited. All delegates will be held responsible for any and all damages done to their assigned rooms.
- Members of the opposite sex are NOT permitted in each others' dormitory building at any time except to attend an officially scheduled NJCL event as listed in the NJCL Convention Program. Violation of this rule will be considered a "major rules" infraction and may result in the delegate(s) involved being sent home at parents' expenses.
- Electronic devices such as (but not limited to) cell phones, music players and game-playing devices shall not be used during General Assemblies, workshops, seminars, test sessions, and Certamen.
- NJCL delegates may not drive vehicles during convention.
- NO ONE IS ALLOWED TO DRIVE STUDENTS DURING CONVENTION. Designated drivers will be available in case of emergencies. Call the NJCL desk 513-461-1301.
- Campaign materials may be posted only after the NJCL Parliamentarian has given permission to do so and only in university-approved areas. Be sure to check with the NJCL Parliamentarian for locations.
- Sponsors, chaperones and SCL members will adhere to all rules pertaining to the Convention and will behave in a manner that will set an example for all students at the convention.

PERSONAL SAFETY

- Do not bring valuables to convention since NJCL and Troy University will not be responsible for any personal items lost or stolen.

LAWS OF THE STATE AND CITY

- Fire evacuation — when the fire alarm sounds everyone must proceed to the nearest stairwell and evacuate the building. Do not use the elevators.
- Tampering with fire alarms, fire-fighting equipment, elevators, or other safety and security equipment is strictly prohibited; it is a misdemeanor and is punishable by law. Fire alarms at the University are extremely sensitive so caution is required not to set them off. Excessive noise or horseplay is not permitted.
- The use or possession of tobacco products by anyone under the age of 19 is prohibited by the state laws of Alabama. Possession of tobacco products by individuals under the age of 19 constitutes a major infraction of the rules. Delegates not complying with this regulation will be sent home at their parents' expense, but only after local authorities have carried out any required proceedings.

UNIVERSITY RULES

- Smoking is prohibited both indoors and outdoors on campus. The use of tobacco products, including smokeless tobacco, clove cigarettes and e-cigarettes, is not permitted on any university-owned or leased property, which includes but is not limited to, buildings, university grounds, parking areas, walkways, recreational and sporting facilities and personal vehicles parked on university grounds.
- The University charges for replacing lost keys. This will be passed on to the attendee:
 - There will be a \$50.00 charge to replace any residence hall room key.
 - There will be a \$20.00 charge to replace any residence hall key fob for exterior doors.
 - There will be a \$10.00 fee for each lost meal or housing access card.
- Any destruction or damage of Troy University property is strictly prohibited. Disciplinary action will include financial remuneration for such damage or theft. ALL areas of the university must be left in the same condition as found on arrival. Window screens must not, under any circumstances, be removed; failure to comply will result in a fine.
- Sign posting is only allowed in the residence centers using painters tape on glass surfaces. No posting is allowed in the academic buildings or classrooms.
- NJCL convention delegates are not allowed to use skateboards, roller blades, skates, bicycles, hover boards or scooters on campus.
- No burning of candles or incense is allowed in rooms.
- Confetti, bubbles or rice are not allowed on campus.
- There is on-going construction on campus. Construction areas are completely off limits to any convention participant. Any trespassing into the construction area will be considered a serious offense.

Curfew

- NJCL delegates are to be in their assigned rooms each night at the time listed for Call to Rooms in the convention program. At curfew time all NJCL delegates must be in their own assigned rooms. NJCL delegates are NOT to leave their rooms after curfew to get refreshments, do laundry, socialize with others, etc.
- All NJCL delegates must be on their assigned floors at Call to Floors and in their assigned rooms at Call to Rooms and remain there throughout the night. Sponsors and chaperones are expected to enforce this guideline and verify that their assigned NJCL delegates are in their assigned rooms at Call to Rooms.
- Delegates are not permitted to leave their rooms after Call to Rooms in order to receive food deliveries, purchase refreshments, do laundry, or socialize with students in other rooms. Any food deliveries (pizza, etc.) to the dormitories must arrive before Call to Rooms each night.

Dress Code: NJCL, SCL, Sponsors, Chaperones

All schools have dress codes. Please remember that this is a school-related event and not simply a social function, and, therefore, the expectation of appropriate school attire also applies to our convention. In order to insure the positive image of the NJCL and all its participants, the National Committee has established these rules:

- All convention attendees should be covered from shoulder to mid-thigh.
- No attire should be revealing, extremely form fitting, or in disrepair.
- No clothing should contain inflammatory, suggestive, racial, or other inappropriate writing, advertisement, or artwork.
- Tank tops with 1 inch straps will be considered as covering the shoulder, but those with spaghetti straps will not.
- Appropriate footwear must be worn at all times.
- Certain activities may allow for activity-specific exceptions to the first two bullet points of this section.
- For example, bathing suits are fine in the pool, but delegates must follow the first two bullet points of this section when going to and from the activity. Likewise, Olympika participants may wear athletic attire while participating in such events, but it would not be appropriate to wear those clothes at an evening dance.
- Cut-offs may not be worn in place of swimming trunks in the pool.
- Anyone appearing on stage (including Roll Call participants and award recipients/presenters) should wear more conservative attire (no shorts or short skirts).
- FOR DAY IN OLD ROME, ROMAN CLOTHING MUST BE WORN FOR SPIRIT, THE ASSEMBLY, AND THE BANQUET.
- The Farewell Dance will be semi-formal. Dress shirt and slacks for males; and dresses, skirts, or dress pants for females are strongly recommended. T-SHIRTS, JEANS AND SHORTS ARE NOT APPROPRIATE AT THE FAREWELL DANCE.

State Chairs and Sponsors are asked to remind all attending of these expectations before they pack for convention.