



2017 NJCL Convention

Residence Halls

All residence halls are air-conditioned. Linens will be provided in each room. Each guest will receive a linen package including bedsheets, blanket/comforter, pillowcase, bath towels, hand towels, and washcloths. *Each attendee must provide their own pillow.* Maid service is not provided for any individual room during your stay, nor is linen exchange provided (however, for extenuating circumstances contact the center desk). Personal care items (not including soap and toilet paper) are not provided. Guests should provide their own shampoo, conditioner, hair dryers, and any other personal items needed during their stay. Washer and dryer units are available in most residence halls and will accept quarters.

When you leave your room, be sure the door is locked behind you and that you have your room key and key fob with you. Key cards or key fobs will provide you with exterior building access and for some residence halls, key cards will serve as your room key. Some residence halls continue to utilize a traditional key for room access. Not all participants will receive the same combination of key card and physical key.

There will be a \$50.00 charge to replace any residence hall room key during convention. There will be a \$20.00 fee to replace residence hall key fobs for exterior doors. There will be a \$10.00 fee for each lost meal or housing access card. Keys, cards and key fobs **MUST** be returned at the end of convention. If you have lost your key, key card, or key fob, please go to the NJCL office in Trojan Center 119 to obtain a new one.

At no time may any doors, fire exits, elevators, hallways, or foot traffic be blocked by individuals, event or set-up. All Conference Housing rooms and bathrooms should be locked when participants are in the room and upon leaving the rooms. Valuables should not be stored in Conference Housing rooms. The use and/or storage of candles, incense or other devices with an open flame is prohibited. Hotplates and similar cooking appliances are prohibited. All equipment and furniture in campus buildings must remain in the assigned rooms. No equipment or furniture can be moved without prior approval.

Parking, riding or walking of bicycles, use of skates (in-line or otherwise), or use of hover boards, skateboards or scooters will not be permitted at any time.

Medical Situations

For medical emergencies, dial the Troy University Police Department – 911, then contact the NJCL Office at 513-461-1301.

For non-emergency medical situations, such as first-aid, come to the NJCL desk in Trojan Center 119. NJCL has contracted with a nurse who will take care of the non-emergency needs. The nurse will be available from 8am until 11pm from Monday until Saturday.

For other non-emergency situations, the Troy University Police Department can be reached at 334-670-3215. After 4:30 PM, call 334-670-1999 (This rings the Troy City Police, who will then contact a University officer on campus.)

Remember to Bring

Alarm clock, personal hygiene items (toothbrush, shampoo, etc.), swimsuit and towel, athletic shoes, toga for “Day in Old Rome”, sunscreen, lip balm, moisturizer, coat hangers, change for vending machines and a hat (for outdoors). Adults may need a pocket-size calculator for tallying scores in contests.

The Farewell Dance, on Friday, July 28, 2017 will be semiformal. Dress shirts and dress pants are recommended for males. Dresses, skirts or dress pants are recommended for females. T-shirts, jeans and shorts are not appropriate at the Farewell Dance. The theme for the Farewell Dance is “Go Out With a BAM’a.”

Important Emergency Information

Fire Evacuation: All residence halls and rooms are equipped with smoke detectors and fire alarms. If the alarm sounds (even if you suspect it is a malfunction), evacuate the building immediately by proceeding in an organized fashion to the nearest stairwell. Exit the building via the stairs. DO NOT USE ELEVATORS. All guests should become familiar with the location of fire alarms, emergency phones, fire exits and phone numbers of conference staff and University police in case of emergency.

It is a criminal offense to dismantle, disable, or tamper with an alarm or alarm system.